

Umapped




LOZANO
TRAVEL®

¿Qué es Ümapped Trip Publisher?

Es una aplicación dirigida exclusivamente a la organización y administración de viajes, muy amigable, organizada y con una increíble interfase con nuestros sistemas globalizadores - Sabre/ Amadeus (GDS) y por supuesto nuestro tour operator IExplorer, entre otros.

Función

Se entregarán los boletos de avión, vouchers y recomendaciones impresas como hasta ahora lo hemos hecho, pero sustituyendo el día por día impreso con esta herramienta.

El cliente tendrá su acceso personal por medio de su correo electrónico y podrá ver en cualquier momento los servicios incluidos en su viaje, desde vuelos, hoteles, cruceros, tours, hasta las recomendaciones que deseen incluir, compartirlas con amigos y familiares, guardarlo, bajarlo en PDF, imprimirlo, revisarlo ilimitadamente, entre muchas opciones más.

Beneficios



- Optimizar el flujo de trabajo, **ahorras horas diariamente.**

- Dar **publicidad** a la agencia.

- **Nuevas oportunidades de ingresos**, antes, durante y después del viaje.

- **Actualizaciones en tiempo real** al alcance de su mano.

- **Olvídate** de los formatos en **word.**

- **Consolida** tus reservas, contenido de destino, mensajería en una herramienta interactiva y social.

- ¡Tus **clientes te agradecerán** por hacer sus vidas más fáciles y prácticas en sus viajes!

1. ¿Cómo adquiero una cuenta?

- a. Solicita a Lozano Travel tu cuenta
- b. Lozano Travel pide tu registro a Umapped

COSTOS PARA TRAVEL ADVISOR

USD\$108 anuales

Precios sujetos a cambios

Ingresa a : trip.umapped.com/login



2. Editar perfil

Your Travel Company

Dashboard | Templates | Vendors | Documents | Support

Booking Inbox | Trip Calendar | Recently Viewed

DASHBOARD

MY TRIPS

Keyword *
Enter search keyword

Filter Trips By Date: Active

Trip Status: All

Company Trips

Show 10 trips

NAME	DATE	STATUS	CREATED BY
Alaskan Cruise Vacation	Apr 08, 2017 - Apr 29, 2017	Published	jlbmackinnon
Honeymoon to Rome, Italy for the Smiths	Mar 31, 2017 - Jun 10, 2017	Published	jlbmackinnon
Miami and Bahamas 2017	Mar 01, 2017 - Mar 31, 2017	Published	jlbmackinnon
Mr and Mrs Andrews Rome Vacation	Jun 05, 2017 - Jun 10, 2017	Pending	jlbmackinnon

3. Hacer un itinerario

The screenshot shows the user interface of a travel management system. At the top, there is a navigation bar with the company logo 'Your Travel Company' and various menu items: Dashboard, Templates, Vendors, Documents, and Support. On the right side of the navigation bar, there are user profile icons for 'YN' and 'New', a notification bell with '96', and an information icon. Below the navigation bar, the main content area is titled 'DASHBOARD' and includes links for 'Booking Inbox', 'Trip Calendar', and 'Recently Viewed'. A prominent green button labeled '+ New Trip' is circled in red. Below this, the 'MY TRIPS' section features a search and filter interface with a 'Keyword' search box, 'Filter Trips By Date' set to 'Active', and 'Trip Status' set to 'All'. There is also a 'Company Trips' checkbox. A 'Show 10 trips' dropdown is present. The main part of the 'MY TRIPS' section is a table with columns for NAME, DATE, STATUS, and CREATED BY. Each row includes a small image, a trip name, dates, status, and a user name, with an 'Edit' button at the end of each row.

NAME	DATE	STATUS	CREATED BY
Alaskan Cruise Vacation	Apr 08, 2017 - Apr 29, 2017	Published	jlbmackinnon
Honeymoon to Rome, Italy for the Smiths	Mar 31, 2017 - Jun 10, 2017	Published	jlbmackinnon
Miami and Bahamas 2017	Mar 01, 2017 - Mar 31, 2017	Published	jlbmackinnon
Mr and Mrs Andrews Rome Vacation	Jun 05, 2017 - Jun 10, 2017	Pending	jlbmackinnon

Los 5 pasos para hacer un itinerario

Paso 1: Trip Info

Información básica como nombre y fecha del viaje.

Paso 2: Itinerary

Aquí es donde se van a importar y agregar reservas para crear el itinerario del día a día.

Paso 3: Documents

Añade documentación de apoyo como vouchers, e-tickets, archivos PDF, información de destino y más.

Step 4: Review

Verifica la información antes de enviar el itinerario a tus clientes.

Step 5: Publish

Cuando se publica un viaje se crea en tres formatos: PDF, itineraio web, itinerario en la app. ¡Envía el viaje a tus clientes!

Paso 1. Trip Info

The screenshot shows the 'Trip Info' step of a dashboard. The top navigation bar includes 'Lozano Travel', 'Dashboard', 'Templates', 'Vendors', 'Documents', 'Company', 'Support', and user profile 'LT' with a 'New!' notification. Below this are 'Booking Inbox', 'Trip Calendar', and 'Recently Viewed' tabs, along with a '+ New Trip' button. The main content area has a progress bar with steps: 1. TRIP INFO (active), 2. ITINERARY, 3. DOCUMENTS, 4. REVIEW, and 5. PUBLISH. The form fields are:

- Trip Name *: Crucero Familia Garza - Canadá
- Company: Lozano Travel
- Start Date *: 07/19/17
- End Date *: 07/31/17
- Tag: (empty field)

 To the right, there is a photo of a Holland America cruise ship with 'Delete', 'Crop', and 'Upload' buttons. At the bottom, there are three buttons: 'Manage Trip' (with a dropdown arrow), 'Delete Trip', and 'Save Trip'. A red arrow points to the 'Save Trip' button.

Al final no olvidar guardar

1.1 Upload Photo

Search Image Library

Search Web

↑ Upload Photo 1

Upload a Photo

Choose File no file selected

2

3

Upload

4

Close

Paso 2. Itinerary (Import Bookings - **Vuelos**) - Por GDS

1

The screenshot shows the Lozano Travel dashboard. Under the 'Import Bookings' dropdown menu, the option 'Import from GDS' is circled in red. Other options include 'Import from Booking Inbox', 'Import from ClientBase', 'Upload Booking PDFs', 'Forward Email Confirmations', 'Import from Webis', and 'Import from Template'.

2

The screenshot shows the 'GDS IMPORT' form. The fields 'Agency Locator *', 'Last Name *', 'First Name', and 'GDS *' are circled in red. The 'Import' button is also circled in red, with a red arrow pointing to it from the right. The form contains the following data:

Agency Locator *	Last Name *	First Name	GDS *
00000000	Lozano	Gerardo	Expres TripClass

3

The screenshot shows a flight itinerary for American Airlines AA 2367. The flight is from BJK (Del Bajío International Airport) to DFW (Dallas Fort Worth International Airport) on Wednesday, July 19, 2017, departing at 6:06 AM and arriving at 8:38 AM. The passenger list is as follows:

PASSENGER	SEAT	CLASS	E-TICKET	FREQUENT FLYER	MEALS
GARZA CHICUDOLO, FLO	21F / Confirmed	Economy	00141108707455		Food for Purchase
GARZA VERAJADOL, FLO	21E / Confirmed	Economy	00141108707455		Food for Purchase
GARZA LOPEZ/ADOL, FLO ANTONIO	23F / Confirmed	Economy	00141108707457		Food for Purchase
GARZA VERAJANDREA	22B / Confirmed	Economy	00141108707455		Food for Purchase
TAMAYO GARZA/CECILIA	22B / Confirmed	Economy	00141108707451		Food for Purchase
TAMAYO GARZA/DANIELA	22A / Confirmed	Economy	00141108707453		Food for Purchase
GARZA CHICO/EUGENIA	23F / Confirmed	Economy	00141108707455		Food for Purchase

Paso 2. Itinerary (Add Bookings - **Vuelos**) - Manualmente

1

The screenshot shows the 'ADD A FLIGHT' dropdown menu with the following options:

- Add a Flight (highlighted with a red circle)
- Add Accommodations
- Add a Cruise
- Add Transport
- Add an Activity
- Add Insurance

2

The screenshot shows the 'ADD A FLIGHT' form with the following fields:

- Header: Airline Code & Flight #, Booking #, Operation Report, Actual Month
- Form Fields: Operation Date, Operation Time, Operation Terminal, Actual Day, Actual Time, Actual Terminal
- Passenger Section: Passenger #, Last Name, First Name, Request Type, Sex, Birth Date, Birth
- Details Section: Destination City
- PRICING Section: Price, Tax, Fee, Currency, Total

3

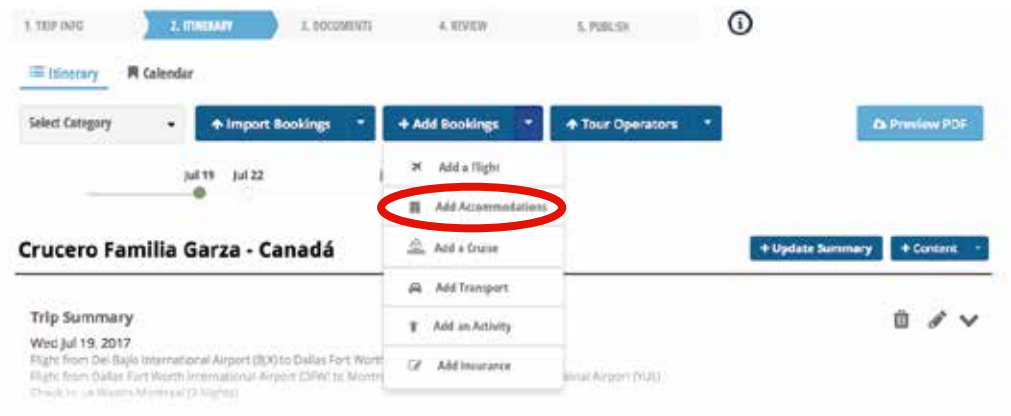
Wed Jul 19, 2017 [Content](#)

Flight to: DFW Dallas Fort Worth International Airport

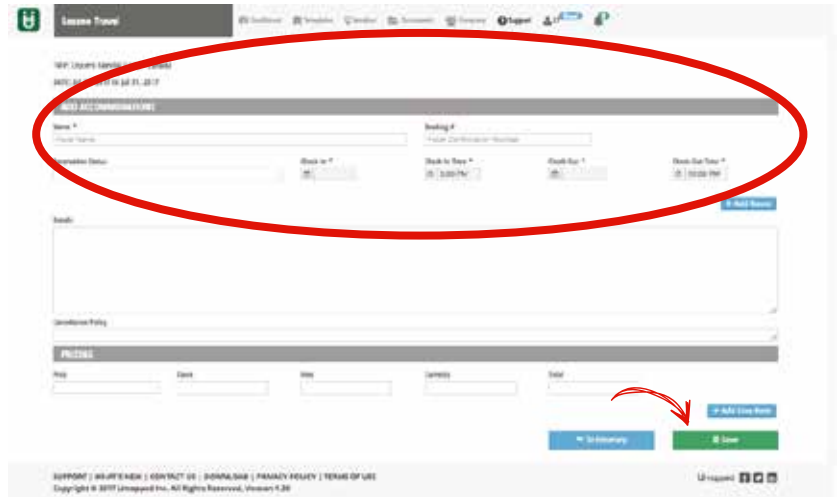
AIRLINE CODE & FLIGHT #	BOOKING #	DEPARTURE	ARRIVAL	DETAILS																																																
American Airlines AA 2387 Web Check-in Baggage Policy	UBVJH	6:06 AM Wed Jul 19, 2017 DFW: Del Bajío International Airport Terminal Not Available	8:38 AM Wed Jul 19, 2017 DFW: Dallas Fort Worth International Airport Terminal	<table border="1"> <thead> <tr> <th>PASSENGER</th> <th>SIAT</th> <th>CLASS</th> <th>E-TICKET</th> <th>FREQUENT FLYER</th> <th>MEAL</th> </tr> </thead> <tbody> <tr> <td>GARZA CHICDINDO LJO</td> <td>ZIF / Confirmed</td> <td>Economy</td> <td>001491587976253</td> <td></td> <td>Food for Purchase</td> </tr> <tr> <td>GARZA VERA ADOLFO</td> <td>ZIF / Confirmed</td> <td>Economy</td> <td>001491587976435</td> <td></td> <td>Food for Purchase</td> </tr> <tr> <td>GARZA LOPEZ ADOLFO ANTONIO</td> <td>ZIF / Confirmed</td> <td>Economy</td> <td>001491587976437</td> <td></td> <td>Food for Purchase</td> </tr> <tr> <td>GARZA VERA ANDREA</td> <td>ZIF / Confirmed</td> <td>Economy</td> <td>001491587976439</td> <td></td> <td>Food for Purchase</td> </tr> <tr> <td>TAMAYO GARZA CICILIA</td> <td>ZIF / Confirmed</td> <td>Economy</td> <td>001491587976441</td> <td></td> <td>Food for Purchase</td> </tr> <tr> <td>TAMAYO GARZA DANIELA</td> <td>ZIF / Confirmed</td> <td>Economy</td> <td>001491587976443</td> <td></td> <td>Food for Purchase</td> </tr> <tr> <td>GARZA CHICO YUGENIA</td> <td>ZIF / Confirmed</td> <td>Economy</td> <td>001491587976445</td> <td></td> <td>Food for Purchase</td> </tr> </tbody> </table>	PASSENGER	SIAT	CLASS	E-TICKET	FREQUENT FLYER	MEAL	GARZA CHICDINDO LJO	ZIF / Confirmed	Economy	001491587976253		Food for Purchase	GARZA VERA ADOLFO	ZIF / Confirmed	Economy	001491587976435		Food for Purchase	GARZA LOPEZ ADOLFO ANTONIO	ZIF / Confirmed	Economy	001491587976437		Food for Purchase	GARZA VERA ANDREA	ZIF / Confirmed	Economy	001491587976439		Food for Purchase	TAMAYO GARZA CICILIA	ZIF / Confirmed	Economy	001491587976441		Food for Purchase	TAMAYO GARZA DANIELA	ZIF / Confirmed	Economy	001491587976443		Food for Purchase	GARZA CHICO YUGENIA	ZIF / Confirmed	Economy	001491587976445		Food for Purchase
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Paso 2. Itinerary (Add Bookings - Hoteles)

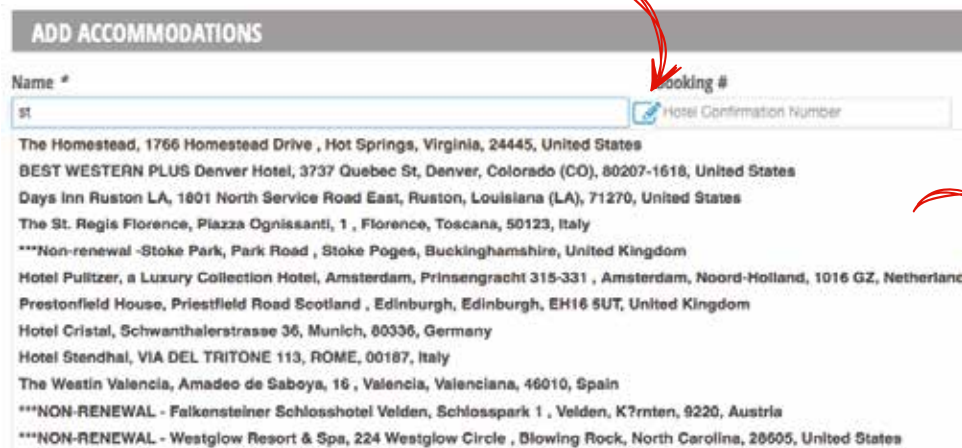
1



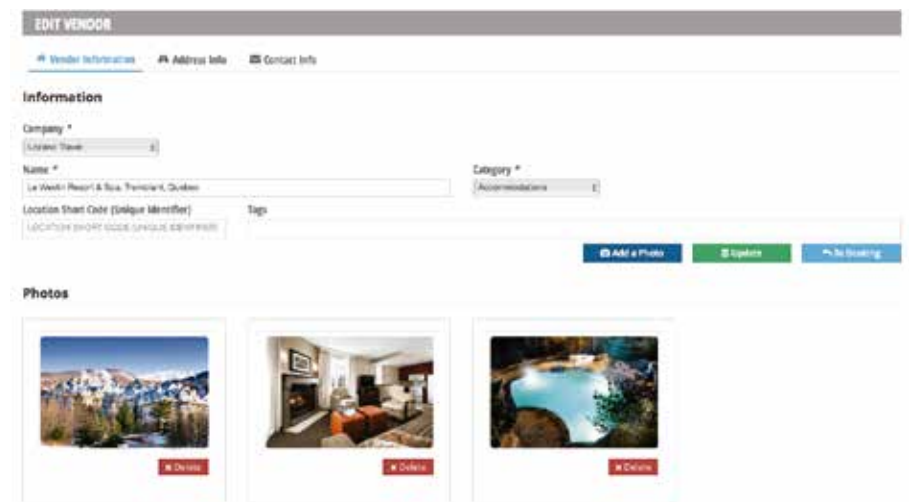
2



3 para agregar fotos del hotel



4



5 + Add Room

ADD ACCOMMODATIONS

Name *

Booking #

Reservation Status

Check-in *

Check-in Time *

Check-out *

Check-out Time *

+ Add Room

Room 1

First Name

Last Name

Room Type

Bedding

Address

Phone

Membership ID

Details

Cancellation Policy

PRICING

Price

Taxes

Fees

Service

Total

+ Add Line Item

To Itinerary **Save**

SUPPORT | WHAT'S NEW | CONTACT US | DOWNLOAD | PRIVACY POLICY | TERMS OF USE
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para tipo de habitación (es)



Así se ve al dar click en



ACCOMMODATIONS



NAME & ADDRESS	BOOKING #	CHECK-IN	CHECK-OUT
Le Westin Montreal 270 Saint-Antoine Ouest Montreal, Quebec, H2Y 0A3, Canada Phone: 514-380-3333		15:00 Wed Jul 19, 2017	12:00 Sat Jul 22, 2017

NAME	ROOM TYPE	BEDDING	STATUS	MEMBERSHIP ID
ADOLFO GARZA CHICO	TRADITIONAL ROOM	TRADITIONAL ROOM		
ADOLFO GARZA CHICO	PREMIUM JUNIOR SUITE	PREMIUM JUNIOR SUITE		

BOOKING DETAILS
 * INCLUYE DESAYUNOS*

Así se ve al dar click en Dashboard

Check-in

ACCOMMODATIONS	BOOKING #	CHECK-IN	CHECK-OUT	DETAILS															
Le Westin Montreal 270 Saint-Antoine Ouest Montreal, Quebec, H2Y 0A3, Canada Phone: 514-380-3333		3:00 PM Wed Jul 19, 2017	12:00 PM Sat Jul 22, 2017	<table border="1"> <thead> <tr> <th>NAME</th> <th>ROOM TYPE</th> <th>BEDDING</th> <th>STATUS</th> <th>MEMBERSHIP ID</th> </tr> </thead> <tbody> <tr> <td>ADOLFO GARZA CHICO</td> <td>TRADITIONAL ROOM</td> <td>2 QUEEN BEDS</td> <td></td> <td></td> </tr> <tr> <td>ADOLFO GARZA CHICO</td> <td>PREMIUM JUNIOR SUITE</td> <td>1 KING BED</td> <td></td> <td></td> </tr> </tbody> </table>	NAME	ROOM TYPE	BEDDING	STATUS	MEMBERSHIP ID	ADOLFO GARZA CHICO	TRADITIONAL ROOM	2 QUEEN BEDS			ADOLFO GARZA CHICO	PREMIUM JUNIOR SUITE	1 KING BED		
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ADOLFO GARZA CHICO	PREMIUM JUNIOR SUITE	1 KING BED																	

* INCLUYE DESAYUNOS*

Paso 2. Itinerary (Import Bookings - **Cruceros**) pocos pasajeros

1

2

3

The detailed itinerary table shows the following data:

Day	Location	Date	Arrive Time	Depart Time
1	Longyearbyen, Svalbard And Jan Mayen	Wed Jul 19, 2017		5:00 PM
2	Svalbard, Svalbard And Jan Mayen	Thu Jul 20, 2017		
3	Svalbard, Svalbard And Jan Mayen	Fri Jul 21, 2017		
4	Svalbard, Svalbard And Jan Mayen	Sat Jul 22, 2017		
5	Svalbard, Svalbard And Jan Mayen	Sun Jul 23, 2017		
6	Svalbard, Svalbard And Jan Mayen	Mon Jul 24, 2017		
7	Svalbard, Svalbard And Jan Mayen	Tue Jul 25, 2017		
8	Svalbard, Svalbard And Jan Mayen	Wed Jul 26, 2017		
9	Bear Island, Svalbard And Jan Mayen	Thu Jul 27, 2017	8:30 AM	12:00 PM
10	Tromsø, Norway	Fri Jul 28, 2017	2:30 PM	
11	Tromsø, Norway	Sat Jul 29, 2017		

4

ADD A CRUISE

Cruise*		Booking #	Record Locator
<input type="text" value="Cruise Name"/>		<input type="text" value="Cruise Confirmation Number"/>	<input type="text" value="Cruise Record Locator"/>
Cruise Company	Category	Cabin/Room Number	
<input type="text" value="Cruise Company"/>	<input type="text" value="Category"/>	<input type="text" value="Cabin Number"/>	
Deck	Bedding	Dining	
<input type="text" value="Ship Deck"/>	<input type="text" value="Bed Type"/>	<input type="text" value="Dining"/>	
Depart Port*		Arrival Port*	
<input type="text" value="Port name"/>		<input type="text" value="Port Name"/>	
Depart Date*	Sailing Time*	Arrive Date*	Disembark Time*
<input type="text" value="Calendar icon"/>	<input type="text" value="3:00 PM"/>	<input type="text" value="Calendar icon"/>	<input type="text" value="12:00 PM"/>

Details

Cancellation Policy

PRICING

Price	Taxes	Fees	Currency	Total
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

+ Add Line Item

Q Find a Cruise

↩ To Itinerary

Save

Paso 2. Itinerary (Add Bookings - **Cruceros**) una familia

1

2

3

Search Results for Silver Explorer - July 2017

Day	Location	Date	Arrive Time	Depart Time
1	Longyearbyen, Svalkard And Jan Mayen	Wed Jul 19, 2017		5:00 PM
2	Svalbard, Svalkard And Jan Mayen	Thu Jul 20, 2017		
3	Svalbard, Svalkard And Jan Mayen	Fri Jul 21, 2017		
4	Svalbard, Svalkard And Jan Mayen	Sat Jul 22, 2017		
5	Svalbard, Svalkard And Jan Mayen	Sun Jul 23, 2017		
6	Svalbard, Svalkard And Jan Mayen	Mon Jul 24, 2017		
7	Svalbard, Svalkard And Jan Mayen	Tue Jul 25, 2017		
8	Svalbard, Svalkard And Jan Mayen	Wed Jul 26, 2017		
9	Beer Island, Svalkard And Jan Mayen	Thu Jul 27, 2017	8:30 AM	12:00 PM
10	Tromsø, Norway	Fri Jul 28, 2017	2:30 PM	
11	Tromsø, Norway	Sat Jul 29, 2017		

4

TRIP: Crucero Familia Garza - Canadá

DATE: Jul 19, 2017 to Jul 31, 2017

EDIT THIS CRUISE

Cruise* Maasdam		Booking # Cruise Confirmation Numi	Record Locator Cruise Record Locator
Cruise Company Holland America Line	Category Category	Cabin/Room Number Cabin Number	
Deck Ship Deck	Bedding Bed Type	Dining Dining	
Depart Port* Boston, MA, United States	Arrival Port* Port Name		
Depart Date* 07/15/2017	Sailing Time* 4:00 PM	Arrive Date* 07/29/2017	Disembark Time* 7:00 AM

Details
 15 days Boston, MA, United States to Boston, MA, United States
 Shipboard accommodations Onboard meals and entertainment
 Airfare Items of a personal nature Shore excursions and meals ashore Hotel service charge Anything not noted as included

Cancellation Policy

PRICING

Price	Taxes	Fees	Currency	Total
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

+ Add Line Item

Photos
To Itinerary
Delete
Save

Stoos

Paso 2. Itinerary (Add Bookings - **Cruceros**) varias familias

1 como actividad

The screenshot shows the Umapped interface with a calendar view for July 22, 2017. A dropdown menu is open over the date, and the 'Add to Activity' option is circled in red. Below the calendar, there is a section for 'Activity' and 'ITINERARIO' (Itinerary) with details for a cruise stop in Quebec, Canada.

2

The screenshot shows the 'EDIT THIS ACTIVITY' form for a cruise. The 'Details' section is highlighted with a red arrow and the text 'agregar detalles de la reservación / itinerario'. The form includes fields for Activity Name, Activity Type, Activity Title, Contact, Booking #, Itinerary Name, Start Location, End Location, Start Date, Start Time, End Date, and End Time. There is also a 'PRICING' section with fields for Price, Tax, Fee, Agency, and Total.

Así se ve al dar click en

[Preview PDF](#)

**SAT
JUL
22**

ACTIVITY

ABOUT	BOOKING #	START	FINISH
Cruise Holland Maasdam Holland America Land		16:00 Sat Jul 22, 2017 Montreal	07:00 Sat Jul 29, 2017 Boston Massachussetts

Lozano Travel
+52 (55) 52554455 (office)

info@lozano.com

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ITINERARIO

CRUISE STOP	ARRIVAL DATE	DEPARTURE DATE
Québec City, Canada	Sun Jul 23, 2017 - 07:00 AM	Sun Jul 23, 2017 - 05:00 PM
Gulf of St. Lawrence (Cruising)	Mon Jul 24, 2017	
Charlottetown, Canada	Tue Jul 25, 2017 - 08:00 AM	Tue Jul 25, 2017 - 05:00 PM
Sydney, Canada	Wed Jul 26, 2017 - 08:00 AM	Wed Jul 26, 2017 - 04:00 PM
Halifax, Canada	Thu Jul 27, 2017 - 08:00 AM	Thu Jul 27, 2017 - 04:00 PM
Bar Harbor, ME, United States	Fri Jul 28, 2017 - 08:00 AM	Fri Jul 28, 2017 - 05:00 PM
Boston, MA, United States	Sat Jul 29, 2017 - 07:00 AM	Sat Jul 29, 2017

DETALLES DE RESERVACIÓN

	N° Cabina / Pasajero	Booking #	Mariner ID	Category /Deck	Confirmed Dinning
1	048 / GARZA CHICO ADOLFO	HMGVVJ /2	127143576	BC /NAVIGATION	Main, Table of 8 on Request - Gala Attire evenings 2
2	048 / GARZA VERA ADOLFO	HMGVVJ /1	127143568	BC /NAVIGATION	Main, Table of 8 on Request - Gala Attire evenings 2
3	036 / GARZA LOPEZ ADOLFO ANTONIO	HMGVCH /1	127147734	B /NAVIGATION	Main, Table of 8 on Request - Gala Attire evenings 2
4	036 / VERA HERNANDEZ MARIA ELENA	HMGVCH /2	127147767	B/NAVIGATION	Main, Table of 8 on Request - Gala Attire evenings 2
5	413 / TAMAYO GARZA CECILIA	HMGVHH /1	127145068	EE/LOWER PROM	Main, Table of 8 on Request - Gala Attire evenings 2
6	413 / TAMAYO GARZA JUAN NEMESIO	HMGVHH /2	125145084	EE/LOWER PROM	Main, Table of 8 on Request - Gala Attire evenings 2
7	046 / GARZA CHICO EUGENIA	HGCVCM /3	127146876	BC /NAVIGATION	Main, Table of 8 on Request - Gala Attire evenings 2

Paso 2. Itinerary (Add Bookings - **Traslados**)

1

The screenshot shows the 'Add Bookings' dropdown menu with the following options: Add a Flight, Add Accommodations, Add a Cruise, **Add Transport** (circled in red), Add an Activity, and Add Insurance. The background shows a calendar view for July 2017 and a table of accommodations.

NAME	ROOM TYPE	BEDDINGS	STATUS	MEMBERSHIP ID
ADOLFO GARZA CHICO	TRADITIONAL ROOM	2 QUEEN BEDS		
ADOLFO GARZA CHICO	PREMIUM JUNIOR SUITE	1 KING BED		

2

DATE: Jul 15, 2017 to Jul 26, 2017

EDIT THIS BOOKING

Name *	Transport Type*	Transport Title	Contact/Info	Booking #
Traslado privado del Hotel a la Estación de Tren	Transportación	Title of Transport	Découverts	170701755

Start Date *	Start Time*	Pick-up Location
07/20/2017	9:30 AM	Hotel du Collectionneur
End Date	End Time	Drop-off Location
07/20/2017	9:40 AM	Gare du Nord en Paris

Details

- ** Incluye Chofer de Habla Hispana**
- **Check-in se hace con al menos 30 minutos antes de la salida del tren.
- **Tren 9019 con destino Londres, salida prevista a las 10:13am y llegada a las 11:00am
- **El contacto del coordinador de su chofer: Moshé - Tel: +33 (0)6 25 13 96 12**
- **Número de teléfono de los servicios de emergencia: +33 6 14 06 19 67**

Cancellation Policy

PRICING

Itinerary **Calendar**

Select Category **↑ Import Bookings** **+ Add Bookings** **↑ Tour Operators** **Preview PDF**

Jul 15 Jul 16 Jul 17 Jul 18

Trip Summary

Sat Jul 15, 2017

Flight from San Antonio International Airport (SAT) to Washington
Flight from Washington Dulles International Airport (IAD) to Char

Sun Jul 16, 2017

Traslado privado del Aeropuerto al Hotel

Sat Jul 15, 2017 [Top](#)

Flight to: IAD Washington Dulles International

	Email support@umapped.com to request new suppliers	

+ Content



+ Content



Paso 3. Documents (Visas)



DOCUMENTS

Custom Document

Create a custom document for this trip.

Add your **travel⁴²** Trip Plans

Not a travel42 member? [Click here to start your free trial](#)

Add destination content from the web

Add content from your Umapped Documents

Add new content including photos, links and Youtube videos

Organize the content by date and much more

Create A Custom document

Attach Documents

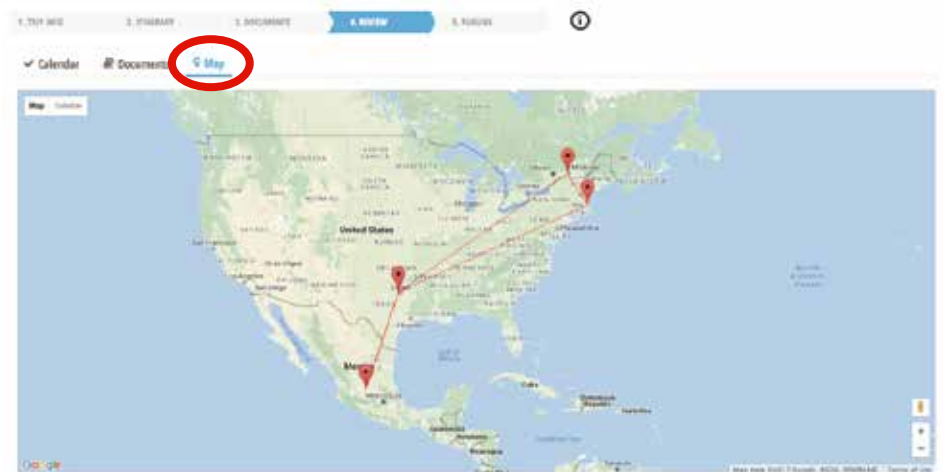
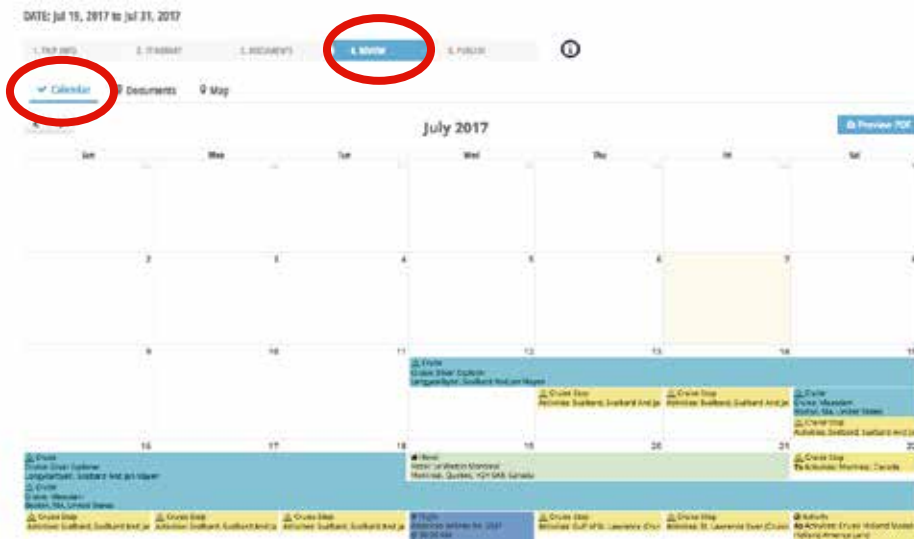
Attach documents from your Umapped library

+ Add a Document

Attach PDF and Word files
(e.g. e-tickets, vouchers, tour details, etc)

Attach Word or PDF

Paso 4. Review



Paso 5. Publish

1. TRIP INFO | 2. ITINERARY | 3. DOCUMENTS | 4. REVIEW | **5. PUBLISH** ⓘ

[Publish to Travelers](#) [Share with Travel Professionals](#)

Travel Group: Travelers (Default) + New Group

Travel Group - DEFAULT

[Preview Web Itinerary](#) [Re-Publish Trip](#)

Travelers 1

Email *	First Name *	Last Name *	Mobile Phone Number	
<input type="text" value="paulina.ortiz@lozano.com"/>	<input type="text" value="Paulina"/>	<input type="text" value="Ortiz"/>	<input type="text" value="Traveler's Mobile Phone"/>	Add Traveler
NAME	EMAIL	MOBILE	NOTE	
<input type="checkbox"/> Paulina Ortiz	paulina.ortiz@lozano.com		Registered Mobile User	Preview Email Remove

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Recibirás un correo vía Umapped

Lozano Travel via Umapped

To: Paulina Ortiz

Get Ready For Your Trip - Crucero Familia Garza - Canadá

Today at 1:00 PM



GET READY FOR YOUR TRIP

CRUCERO FAMILIA GARZA - CANADÁ

Wed Jul 19, 2017 - Mon Jul 31, 2017



VIEW YOUR TRIP



Questions about your travel plans? Contact:

Lozano Travel
Lozano Travel
+52 (55) 52554455
+52 (55) 52551287
info@lozano.com
www.lozano.travel
Facebook icon, Twitter icon, LinkedIn icon

4. Cliente



Pasos que debe seguir tu cliente para ver su itinerario en la aplicación:

1. Bajar la app, existe para Android o IOS
2. Deberá hacer LogIn, poner el mail con el que se dio de alta como **traveler** en Umapped y asignar una contraseña.
3. Le llegará un mail de bienvenida de Umapped.
4. Listo, ya puede empezar a usar la aplicación.

Como cliente podrá agregar a su itinerario lo siguiente:

1. Lugares de interés.
2. Agregar fotos, videos, notas, inclusive cuando estén offline. Cuando su dispositivo vuelva a estar conectado a internet, automáticamente podrá compartir el contenido que subió con amigos y familiares.
3. Compartir con amigos, aquí podrán preguntar a sus amigos sobre recomendaciones de lugares de su interés.

De: [UMapped](#) >

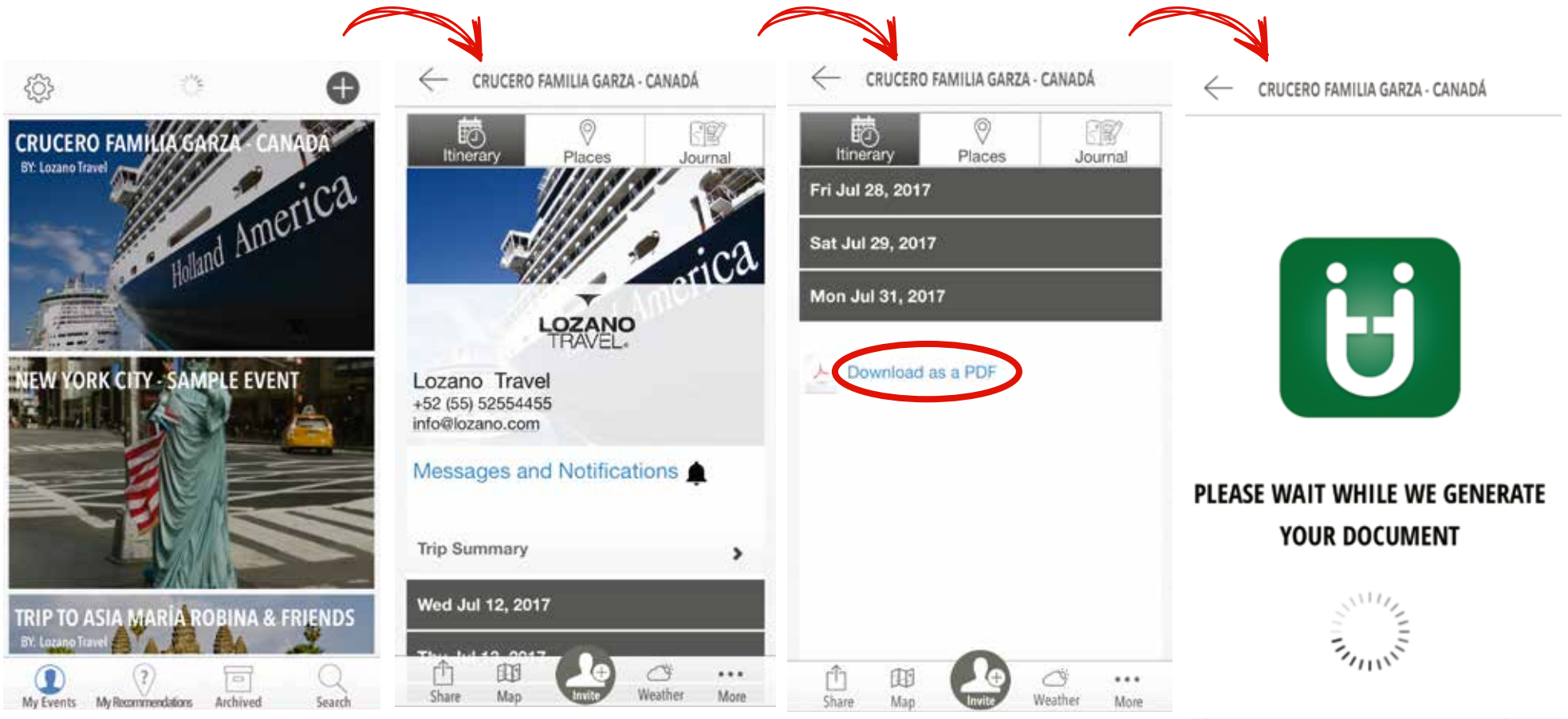
Para: [paulina.ortizgtz@gmail...](mailto:paulina.ortizgtz@gmail.com) > [Ocultar](#)



Welcome to UMapped

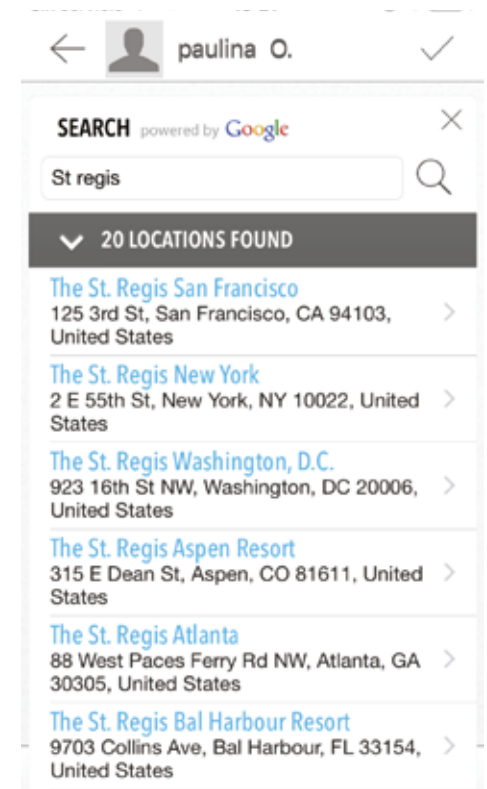
hoy, 13:50

Hi paulina,
 Welcome to UMAPPED! This collaborative mobile app helps you plan trips, share travel recommendations and map memorable moments with your friends.





para agregar **DIRECCIONES** de:
restaurantes, tiendas, hoteles etc.
que desean ver en su viaje.



Importante

Es importante que sepan que cada cambio que realicen como agente de viajes en el itinerario de su cliente, éste se actualizará de inmediato con el nuevo servicio añadido.

Trainings

La plataforma cuenta con una sección de webinars, dónde podrás registrarte para aprender más trucos y tips acerca de esta herramienta de trabajo.

Las fechas de los webinars las cambian constantemente para que puedas elegir la que más te convenga.

<https://umapped.com/webinars/>